

Digital Assets Inventory

rebeccavandenberg.com

Document every account, tool, and service that powers your business online. Store securely. Review annually or whenever vendors or team members change.

BUSINESS NAME

PREPARED BY

DATE

NEXT REVIEW

DOMAIN + DNS

Asset / Record	Provider / Registrar	Account Owner	Login Email	Expiry / Renewal	Notes

HOSTING + WEBSITE

Asset	Provider	Account Owner	Login Email	Renewal Date	Monthly Cost

EMAIL PLATFORM

Account / Address	Platform	Account Owner	Login Email	Renewal Date	Monthly Cost

GOOGLE + SEARCH

Platform	Account Owner	Login Email	Notes

SOCIAL MEDIA				
Platform	Handle / Page	Account Owner	Admin Email	Who Can Post

TOOLS + SUBSCRIPTIONS					
Tool / Service	Provider	Account Owner	Login Email	Renewal Date	Monthly Cost

The Ownership Rule: The business owner holds master access to domain, Google accounts, and email. Your web partner or agency holds delegate access.